



Local Unit Virtual General Membership Meeting Policy

The Kentucky PTA Board of Directors understands that with COVID-19 and the changes that have been made to ensure everyone's safety; it may not be feasible for PTAs/PTSAs to have in person meetings. We understand that the access to some school buildings has been limited as well as the ability to have enough people present to have quorum. With that in mind, the Kentucky PTA has voted to allow all local unit PTAs/PTSAs to hold their general membership meetings virtually.

Each PTA must follow the same guidelines as if the meeting were in person. Those are as followed:

- Notice must be given to your general membership as per your bylaws
- An agenda must be created and shared with those present.
 - This can be done via screen share if needed
- Minutes must be taken and retained for the PTA/PTSA records
- Treasurer Report must be given as per PTA Policy.
- You must have quorum per your bylaws

The Kentucky PTA has imposed the following stipulations in order for any local unit to host a Virtual General Meeting

- This is only for the 2020-2021 school year.
- All General Virtual Meetings should be held on Google Meets, Zoom or a like platform that allows everyone to hear and ask questions.
- A dial in option should be available for anyone with out internet connection. (Both Zoom and Google Meets allows for this)
 - If you have people who have dialed in, please go over in detail the agenda if it was screen shared.

If COVID-19 subsides and PTA/PTSA are allowed by the school and school districts to resume in person meetings in their buildings; the Kentucky PTA is allowing for this school year only, for each local unit Executive Board to decide if A) If it will continue having only Virtual Meetings, or B) to have Virtual Meeting concurrent with in person general meetings, to allow those who are immune compromised to still be a part of the meeting if they wish to join.

If you have any questions, please do not hesitate to contact the Kentucky PTA at 502-226-6607 or via email at kentuckypta@bellsouth.net